

Provision of Services Regulations 2009

The following information is given in accordance with the Provision of Services Regulations 2009.

General

Portland Business & Financial Solutions Limited (Portland) is a company incorporated in England (number 03830668) whose registered office is at Stag Gates House, 63-64 The Avenue, Southampton , Hampshire , SO17 1XS, VAT number is 744834904.

Portland is a member firm of the Insolvency Practitioners Association (IPA). With effect from 1 January 2009, all IPA members are required to adhere to the [IPA's Ethics Code for members](#)

Insolvency Appointments

Directors and staff taking insolvency appointments are licensed by the Insolvency Practitioners Association to act as insolvency practitioners.

Work undertaken under insolvency appointments is subject to insolvency law and regulation (primarily the [Insolvency Act 1986](#), the [Insolvency Rules 1986](#), [The Insolvency Regulations 1994](#) and [The Insolvency Practitioners Regulations 2005](#)), court practice notes and the [Statements of Insolvency Practice](#).

All insolvency practitioners are also expected to comply with the Joint Insolvency Code of Ethics.

Data protection

Portland is registered with the Information Commissioner as a data controller; [details about our registration can be viewed here](#) under registration number **Z7953015**.

Quality of Service

If you are not satisfied with any contractual services received, or if you have any suggestions for improvement of our services, please contact the director in charge or Carl Faulds, the board member responsible for quality who is located at our registered office. We will look carefully and promptly at any issues raised. You may also contact the [Insolvency Practitioners Association](#) and/or the [Information Commissioner](#) about the way in which we have handled your personal data.

For insolvency appointments, you should contact the appointed insolvency practitioner and/or, if necessary, the [Insolvency Complaints Gateway](#), run by the Insolvency Service.

Professional Indemnity Insurance

Our professional indemnity insurer is **Allianz Global Corporate & Specialty SE**